

Helene Fuld Health Trust National Institute for Evidence-based Practice in Nursing and Healthcare

Doctor of Nursing Practice (DNP) Postdoctoral Fellowship Program

Guidelines for letter of support from organization and OPTIONAL letter of commitment from organizational mentor

Instructions: Please provide a letter of support from your ***direct supervisor and/or chief nursing officer/VP of nursing*** indicating support for your participation in the Fuld National Institute for EBP DNP Postdoctoral Fellowship Program. The following components must be present within the letter:

- Commitment from your direct supervisor to the time requirements of the fellowship, which include 4-6 hours weekly and twice a month video conference sessions with a Fuld National Institute for EBP mentor.
- Commitment from your supervisor for transportation and per diem expenses and engagement, including work release time, for up to three 5-day EBP immersions or alternate experience(s).
- Commitment from your supervisor for work release time and support (financial or otherwise) for travel, engagement and presentation of some aspect of your work to at least one national conference.
- OPTIONAL: Identification of a specific individual within your organization who will serve as your organizational mentor and their title and qualifications to serve in that role.

OPTIONAL: You have the option to secure an additional mentor from your organization. If you choose to do so, please provide a letter of commitment from your ***organizational mentor*** who will support your progress and provide on-site mentorship throughout the duration of your fellowship. The following components must be present within the letter:

- Identification of the mentor, including their name, credentials, role, current position and expertise in EBP and/or leadership within your organization.
- Contact information for the mentor.
- Statement of commitment to provide on-site guidance and mentorship of your project initiatives and leadership development in collaboration with a Fuld National Institute for EBP mentor throughout the duration of the fellowship.